

BUCKLAND SCHOOL BOARD

Minutes of Meeting held on 27 October 2021 at 6.00 p.m.

via Google Meets

PRESENT: Darryl Goldsack, Lisa Robertson, Mavis Glasgow, Dave Honiss, Sarah Herring, Andrew Maunder, Brandon Foster, Glenis Mills (Minute Secretary)

1. APOLOGIES: Nil

2. BOARD MOTIONS: Nil

3. ADMINISTRATION

Confirmation of Minutes from Previous meetings

The Minutes of the last meeting held on 22 September 2021 were read to the meeting and will be signed as a correct record by Darryl Goldsack.

The Minutes of the Special Meeting held on 5 October 2021 were read to the meeting and will be signed as a correct record by Darryl Goldsack.

Matters Arising:

- Nil

Moved: Darryl Goldsack

Seconded: Sarah Herring

Correspondence

The correspondence was read to the meeting by Mavis Glasgow.

Matters Arising:

- Letter has been sent to the Anglican Church regarding purchase of Church land. No response has been received.
- Insurance policy questionnaire has been completed by Mavis and sent to Crombie Lockwood.

Moved: Mavis Glasgow

Seconded: Sarah Herring

4. MONITORING:

Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

- PD with Vision Education is continuing.
- Pause Breathe Smile PD – offer of online PD – Mavis to ask staff if they feel this is feasible at present.
- Mavis is making a PD application for Local Curriculum Design and the New Zealand Histories.
- Out of Zone Ballot – 23 acceptances, 5 declines, 2 unknown. Places are being offered to the families on the waiting list.
- PTA Raffle – books and money are still coming in. Any outstanding after Friday will be phoned.

Moved: Mavis Glasgow**Seconded: Andrew Maunder****Health & Safety Report**

The Health & Safety Report was tabled by Darryl Goldsack.

Matters Arising:

- Staff thanked the Board for the care boxes delivered by Darryl last weekend.
- Caretaker's shed has been broken into as well as the next door church. It was suggested that a google security camera be fitted at the back of the hall. Sarah suggested wireless Arlo cameras. Darryl and Sarah to investigate further.

Moved: Darryl Goldsack**Seconded: Dave Honiss****Financial Report**

Payments amounting to \$8,865.34 were ratified and approved.

Matters Arising:

- Work to commence on the 2022 budget. Any suggestions from Board Members to be sent to Mavis.
- 2021 Audit still outstanding. No further contact from the Auditors.

Moved: Brandon Foster**Seconded: Andrew Maunder****5. GENERAL BUSINESS****Camps**

- All remaining 2021 camps are cancelled.

Staff Curriculum Report - Writing

- Lisa spoke to the report on writing. Staff were asked to provide feedback on differentiated learning, data and resources.

Covid Update

- A discussion took place around the school re-opening on 15 November.
- Mavis gave an update on how the bubbles were operating.
- The vaccination status of staff and children over 12 years is known. Clarification from the Ministry is required regarding how in-depth records need to be.

Staffing 2022

- A resignation from a Fixed Term Teacher has been received.
- One permanent teacher has asked to teach .8 in 2022.
- Staffing for 2022 has dropped from 15.14 FTT to 13.41 FTT and 2 units lost.
- Reading Recovery of .5 FTT has been requested.
- A discussion regarding the Board funding an extra teacher in 2022 took place.

Moved: "That the Board fund an extra fixed term teacher in 2022 up to full time".

Moved: Mavis Glasgow

Seconded: Dave Honiss

Property

- The Ministry of Education have advised that the extra firewalling for the staffroom project is not required. Darryl has contacted the Project Manager and Pukekohe Builders are being asked to requote. Paperwork should be able to be submitted to the Ministry on time.
- The removal of the cover between the library and Kea room has been approved and funds requested from the Ministry. Services that run between the buildings to be put underground. It is hoped to time this project with the staffroom extension.
- The seating for new library deck was discussed. Cost to be \$30,751.60. Darryl Goldsack declared a conflict and took no part in the discussion.

Moved: "That \$30,751.60 of Board funds be used to put seating on the new library deck".

Moved: Mavis Glasgow

Seconded: Brandon Foster

Community Survey

- Darryl has sent the raw data to Board members. Survey closing date is Friday 29 October. It was decided that if the 70% response rate target has not been reached by the close of the survey the two \$50 grocery voucher incentive will be drawn anyway.

MEETING ACTION PLAN

- Playground Painting – postponed until level 2.
- Self assessment forms to be completed after meeting.
- Possible special meeting if school is to re-open. Mavis to advise.

7. MEETING CLOSURE

Preparation for Next Meeting – Any suggestions for 2022 budget to be sent to Mavis. Mavis and Brandon to discuss 2022 budget before next meeting.

Meeting closed at 7.30 pm

NEXT MEETING: Wednesday 17 November 2021 at 6.00 pm.

D Goldsack

Signed: Presiding Member

24 / 11 / 2021

Date