

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 20 November 2019 at 6.00 p.m.

PRESENT: Lisa Robertson, Darryl Goldsack, Mavis Glasgow, Sarah Herring, Andrew Maunder, Brandon Foster, Dave Honiss

1. APOLOGIES: Nil

2. BOARD MOTIONS: Nil

3. ADMINISTRATION

- **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 23 October 2019 were taken as read and signed as a true and correct record by Darryl Goldsack.

Matters Arising:

Nil

Moved: Darryl Goldsack

Seconded: Sarah Herring

- **Correspondence**

The correspondence was read to the meeting by Sarah Herring.

Matters Arising:

- Letter of resignation from Liz O'Brien.

Moved: "That Liz O'Brien's resignation be accepted".

Moved: Mavis Glasgow

Seconded: Sarah Herring

Moved: Sarah Herring

Seconded: Lisa Robertson

4. MONITORING:

Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

- Caretaker/Sports Shed was broken into last weekend. Several items stolen.
- Neena Hari graduates on Thursday 21 November.
- Mavis has researched Maori definitions for the new school values. Several definitions were presented. It was decided to use the definitions provided by the local Kaumatua, Mickey Graham. Dave to check with one other source.

Moved: Mavis Glasgow

Seconded: Darryl Goldsack

Staff Report

Lisa Robertson presented the Staff report

Matters Arising:

Nil

Moved: Lisa Robertson

Seconded: Andrew Maunder

Health & Safety Report

The Health & Safety Report was tabled by Darryl Goldsack.

Matters Arising:

Nil

Moved: Darryl Goldsack

Seconded: Andrew Maunder

Financial Report

Payments amounting to \$24,884.65 were ratified and approved.

Matters Arising:

GST for September-October period \$10,634 to be paid next week.

Moved: Brandon Foster

Seconded: Andrew Maunder

Asset Impairment Report

Moved: "The Board minutes that the assets show no visual impairment. Damaged and unusable items have been written off the asset register".

Moved: Mavis Glasgow

Seconded: Dave Honiss

5. GENERAL BUSINESS**CURRICULUM REPORT – MATHS, ALiM, TLRI PRESENTATION**

The Maths and ALiM Reports and a TLRI presentation were presented by Sonja King and Lisa Goldsack.

10Y PROPERTY PLAN UPDATE

- Still awaiting reports from the Property Consultants.
- Still awaiting CAD plan from the Ministry.
- Shade sails for swimming pool – Darryl has been investigating six 3mx3m shade sails. These to be installed shortly in conjunction with installation of new basketball hoops on back court.
- New storage shed for juniors has been ordered.

BOT COMMUNITY SURVEY/BOARD NEWSLETTER

Survey results to be included in end of year Board newsletter. Low percentage of responses to be included. Andrew presented key items to be included. Newsletter to go home on Monday 25 November. Lisa and Sarah to provide a draft to be put on google drive. Invite to BOT BBQ 21 February to be included.

BUDGET IDEAS & BOARD REQUESTS FOR PTA

- Upgrade for the staffroom
- Upgrade senior playground
- More gazebos
- New sports shed/caretakers shed
- Fruit trees for back of school grounds
- Bike track for back of school grounds
- More seating for children

APPOINTMENTS PROCEDURES 2020

5 applications have been received. 4 from overseas. 1 applicant to be interviewed. Interview committee to comprise of Mavis, DPs and Dave. Dave to advise Mavis asap regarding timing for interview. Darryl to sub if Dave is unable to attend due to work commitments.

FRIENDSHIP SEAT

Sarah shared ideas for the friendship seat. She presented ideas with purple heart seating. Graphic designer yet to present ideas. Sarah to expand idea further with Logic Street Scene and obtain quote and lead time. Darryl, Mavis and Sarah to look at site once precise measurements have been received.

6. MEETING ACTION PLAN

Action Plan has been updated and will be added to after each meeting. Please check this and complete any outstanding actions.

7. MEETING CLOSURE

- **Evaluation** – Members completed evaluations and returned these to Sarah for analysis.
- **Preparation for next meeting** – No items discussed.
- **Meeting closed at 8.30 p.m.**

NEXT MEETING: Thursday 12 December 2019 at 4.00 pm Board Room.

Signed: Chairperson

Date