

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 14 May 2019 at 6.00 p.m.

PRESENT: Lisa Robertson, Darryl Goldsack, Hannah McCarthy, Andrew Tautari,
Liz Roozendaal, Dave Honiss, Mavis Glasgow

1. APOLOGIES: Nil

2. BOARD MOTIONS: Nil

3. MONITORING:

a. Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

A discussion took place about the Teachers' strike on 29 May. Lisa to ask staff to put together letter to parents regarding the strike.

Moved: Mavis Glasgow

Seconded: Hannah McCarthy

b. Staff Report

The Staff Report was tabled by Lisa Robertson

Matters Arising:

Lisa shared a drama report from Liz O'Brien. Focus this year is on a Yr 3 & 4 team production.

Board supports reimbursing staff for flu vaccinations.

Moved: Lisa Robertson

Seconded: Dave Honiss

c. Health & Safety Report

The Health & Safety Report was tabled by Darryl Goldsack. All jobs were up to date.

Matters Arising:

Nil

Moved: Darryl Goldsack

Seconded: Hannah McCarthy

d. Financial Report

Payments amounting to \$30,209.07 were ratified.

Matters Arising:

Music Mania invoice approved for payment at the last meeting was not paid as sound system was returned for replacement.

Lakewood Lodge have revised their invoice down to \$11240.00.

4. GENERAL BUSINESS

PTA FACEBOOK PAGE

Email was sent to the PTA with stipulations which have been met.

PTA to provide a list of parents wishing to join the Facebook Page which will be approved by the school.
Mavis & Dave to have administration rights as the Principal/BOT liaison person with the PTA.

CHURCH/NEIGHBOUR'S FENCE

The Church has asked for a donation towards the replacement of the boundary fence on the small field.

Moved: "That the Board contribute \$1,240.00 towards the church cost of the small field fence in addition to the \$710 for the driveway fence".

Moved: Darryl Goldsack

Seconded: Dave Honiss

IMMUNISATION

A discussion took place regarding immunisations in relation to the latest measles outbreak. The school has a register of immunised children but not all families have provided immunisation certificates on enrolment. We will continue to try and obtain immunisation certificates from any new enrolments and will take directive from the Ministry of Health as necessary. Reminder notice to be placed in the school newsletter.

SCHOOL VALUES REVIEW/EXERCISE

Board members completed a review exercise of the existing school values. Consultation with students and our community to take place. See following link for notes of this discussion.

MEETING ACTION PLAN

Action Plan has been updated and will be added to after each meeting.
Please check this and complete any outstanding actions.

5. ADMINISTRATION

- **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 10 April 2019 were taken as read and signed as a true and correct record by Hannah McCarthy.

Matters Arising:

Mavis has forwarded application to Ministry of Education regarding the Church land.

Moved: Hannah McCarthy

Seconded: Andrew Tautari

- **Correspondence**

The correspondence was read to the meeting by Mavis Glasgow.

Matters Arising:

NZSTA AGM

Moved "That Ebony Rose Andrews carry out the BOT's proxy votes for the resolutions at the NZSTA AGM".

Kelly Club After School Care

After/Before School Care survey conducted by Kelly Sports was presented. 33 responses were received. Mavis to raise questions regarding letter forwarded by Kelly Sports. Please forward any other questions to Mavis a.s.a.p.

Unpaid Leave Request

Angela Lindgreen has requested leave for Term 3 2020. The Board approved the leave request. Mavis to advise Angela in writing.

Moved: Andrew Tautari

Seconded: Lisa Robertson

7. MEETING CLOSURE

- **Evaluation** – Members to complete evaluations, return to Andrew T for analysis.
- **Preparation for next meeting** – No items discussed.
- **Meeting closed at 8.25 p.m.**

NEXT MEETING: Wednesday 26 June 2019 at 6.00 pm venue to be confirmed. New Board members to be welcomed and those departing farewelled & thanked.

_____ **Signed: Chairperson**

_____ **Date**