

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 23 May 2018 at 6.00 p.m.

PRESENT: Hannah McCarthy, Darryl Goldsack, Lisa Robertson, Angela Lindgreen,
Andrew Tautari

Liz Roozendaal arrived at 6.20pm

APOLOGIES: Andrew Foote

ABSENT: Mavis Glasgow (sabbatical)

1. BOARD MOTIONS:

Nil

2. MONITORING:

a. Principal's Report

The Principal's report was tabled by the Acting Principal.

Matters Arising:

Nil

Moved: Angela Lindgreen

Seconded: Lisa Robertson

b. Staff Report

The Staff Report was tabled by Lisa Robertson. Lisa also presented a Health and Sport report compiled by Mrs Fletcher.

Matters Arising:

Lisa to send link from Health and Sport report from Mrs Fletcher.

Lisa to check progress on COOL School Programme

Moved: Lisa Robertson

Seconded: Hannah McCarthy

c. Health & Safety Report

The Health & Safety Report was tabled by Darryl Goldsack

Matters Arising:

The Health & Safety book was up to date.

Moved: Angela Lindgreen

Seconded: Andrew Tautari

d. Financial Report

Payments amounting to \$42,126.43 were ratified.

Matters Arising:

Nil

Moved: Hannah McCarthy

Seconded: Lisa Robertson

4. GENERAL BUSINESS

Structure of classes for 2018

SLT have agreed to review the new structure of the classes towards the end of the year to evaluate their success and whether to continue this for 2019. The review process has yet to be decided. Liz had formally requested that the community was consulted for feedback on the new school structure as part of the review process undertaken by Management.

BUILDING UPDATE

The Block 1 building project is currently on hold due to difficulties with the construction company. Contract with Watershed still under contract price. Payment to Watershed of invoices 1 to 7. Mainline have agreed to take over building under the condition that they start paying contactors from now on, not previous owing short fall of about \$100,000. The issue has now gone to Brenda (Ministry). There are several options - one Ministry pay short fall, option two of new group of contactors coming in. Ministry may direct us to pay for short fall

Fundraising

Discussion around fundraising for camps and the amount and timing of them. SLT would in future oversee timing of fundraising activities to avoid, if possible, heavy periods of simultaneous fundraising

BOARD DECISION MAKING PROCESS

Follow up from discussion from last month. The Board had read the documents provided since the April meeting and understands the process to reach decision. There needs to be a time line, the Board aim to reach a consensus but where one cannot be reached a vote is held.

POOL USE DISCUSSION

A follow up discussion took place regarding the community use of the pool. All Board members to contribute to pros and cons of pool use in the appropriate Google Docs folder over the next couple of months. To discuss and vote on final decision at August BOT meeting.

MEETING ACTION PLAN

To be updated. Angela to upload legislation policies to be reviewed for next meeting.

BOARD MEMBER RESIGNATION

Andrew Foote has resigned from the Board. As there are board elections in 2019, it was decided not to hold a by-election.

Board to co-op a new member with accounting skills if practicable.

Andrew to be thanked in school newsletter and a formal thank-you will be presented from the board. Angela to inform staff at staff meeting on Friday and if a suitable candidate is not found, this will then be advertised in school newsletter

5. ADMINISTRATION

- **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 11 April 2018 were taken as read and signed as a true and correct record by Hannah McCarthy.

Matters Arising: Nil

Moved: Hannah McCarthy

Seconded: Darryl Goldsack

- **Correspondence**

The correspondence was read to the meeting by Andrew Tautari.

Matters Arising:

Paid Union meeting Monday 25 July School to be closed to allow teachers to attend
Move that the Board authorise voting at the NZSTA AGM on behalf of Buckland School be delegated to Ebony-Rose Andrews as Auckland Executive Chair to vote as they see fit.

Moved: Angela Lindgreen

Seconded: Hannah McCarthy

6. MEETING CLOSURE

- **Evaluation** – Members to complete evaluations, return to Andrew T for analysis.
 - **Preparation for next meeting** – Staff climate survey, begin preparation for this.
- **Meeting closed at 8.25 p.m.**

NEXT MEETING: June 20 2018 at 6.00 pm in the School Boardroom

Signed: Chairperson