

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 11 April 2018 at 6.00 p.m.

PRESENT: **Hannah McCarthy, Darryl Goldsack, Mavis Glasgow, Lisa Robertson, Liz Roozendaal**
Andrew Tautari - arrived at 7.15pm

APOLOGIES: **Andrew Foote**

1. BOARD MOTIONS:
Nil

2. MONITORING:

a. Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

- **Moved: "That during Term 2 while Angela Lindgreen is Acting Principal that she has full voting rights at Board of Trustees meeting".**

Moved: Mavis Glasgow

Seconded: Hannah McCarthy

- Student Management System is migrating from Musac Classic to Musac Edge a cloud based programme next term.
- 2018 Camps – Year 8 to Wellington – 16 – 20 September
Year 6/7 – Kawau Island – 12 – 16 November
Year 5 – Willow Park - 28 to 30 November

Moved: "That the Year 5, Year 6/7 and Year 8 2018 Camps be approved".

Moved: Mavis Glasgow

Seconded: Liz Roozendaal

Moved: Mavis Glasgow

Seconded: Lisa Robertson

b. Staff Report

The Staff Report was tabled by Lisa Robertson. Lisa also presented a curriculum IT Report compiled by Mr Wisnewski and Mr Taylor.

Matters Arising:

Nil

Moved: Lisa Robertson

Seconded: Darryl Goldsack

c. Health & Safety Report

The Health & Safety Report was tabled by Darryl Goldsack

Matters Arising:

The Health & Safety book was up to date. Caretaker to be asked to fix Church fence.

Moved: Mavis Glasgow

Seconded: Lisa Robertson

d. Financial Report

Payments amounting to \$26167.03 were ratified.

Matters Arising:

Nil

Moved: Hannah McCarthy

Seconded: Mavis Glasgow

4. GENERAL BUSINESS

PAT REPORT

Mavis presented a report on the 2018 Progressive Achievement Test Results. This year tests were entered online which has given teachers computerised individual results of children and groups and will allow for tracking over years.

SCHOOL LOGO

Mavis held a discussion with senior children regarding the school logo. 5 out of 36 children voted to change the logo. Students gave some interesting insights into what the graphics signified for them. Further investigation needs to take place.

BUILDING UPDATE

The Block 1 building project is currently on hold due to difficulties with the construction company. Plum Construction is to meet with Watershed representative to find a resolution tomorrow. The Ministry has been contacted and asked for assistance through Brenda Roberts our MOE School Property Manager.

TIME KEEPING SPREADSHEET

A record needs to be kept of time Board Members spend on school business for the Financial Audit. The new tracking sheet is in the BOT 2018 google folder. Each member to update at the end of each meeting for the month on a school chromebook.

BOARD DECISION MAKING PROCESS

A discussion took place regarding the Board's decision making process. Hannah to send out link for everyone to look at in the new School Trustees Handbook "Managing Board Relationship. Item to be put back on Agenda for the next meeting.

POOL USE DISCUSSION

A discussion took place regarding the community use of the pool. Liz has set up a folder in google docs with information for members to look at and add to and the pros and cons. The issue of whether the school Board of Trustees will allow community members to use the pool during the holiday period to be revisited Term 3

MEETING ACTION PLAN

Meeting Action Plan was reviewed. Due to building not yet completed the After School care use has been put on hold.

5. ADMINISTRATION

- **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 14 March 2018 were taken as read and signed as a true and correct record by Hannah McCarthy.

Matters Arising: Nil

Moved: Hannah McCarthy

Seconded: Mavis Glasgow

- **Correspondence**

The correspondence was read to the meeting by Andrew Tautari.

Matters Arising:

Reply has not been received from out of zone parents. Mavis to follow up.

Moved: Mavis Glasgow

Seconded: Hannah McCarthy

IN COMMITTEE – 8.35p.m.

Moved "That the Board move into committee to discuss Board operations.

Moved: Liz Roozendaal

Seconded: Lisa Robertson

Moved "That the Board move out of committee at 9.00 p.m."

Moved: Mavis Glasgow

Seconded: Hannah McCarthy

6. MEETING CLOSURE

- **Evaluation** – Members to complete evaluations, return to Andrew T for analysis.
 - **Preparation for next meeting** – no items discussed.
- **Meeting closed at 9.05 p.m.**

NEXT MEETING: May 23 2018 at 6.00 pm in the School Boardroom

Signed: Chairperson